

MEMO

TO: Utah FFA Advisors

FROM: Brett M. Evans, Utah FFA Association Executive Secretary

DATE: December 1, 2006

SUBJECT: State FFA Officer Application Information & Forms - **Due February 1, 2007**

Please carefully consider your FFA members and encourage the outstanding leaders that I know each of you have to run for State FFA Office. This will be an incredible opportunity for them to learn and grow while serving their fellow FFA members. Please find the following items attached:

Utah FFA Association State Officer Application

The State Officer Application includes the following: *(attached as an Excel file)*

1. Utah FFA Association State Officer Application
2. Utah FFA Association State Officer Commitment Form
3. Utah FFA Association State Officer Candidate Video Interview Questions 2006-07
4. 2006-07 State FFA Officer Candidate Essay Question

Please review the page (included below) from the *Chapter Guide to State FFA Activities 2006-2010* in order to help your State Officer Candidates prepare. These rules regarding applying for State FFA Office will assist your candidate to correctly apply.

All applicants will be considered by the 2006-07 State FFA Officer Nominating Committee. The Nominating Committee **WILL HAVE** the option to cut any number of candidates at any time during the process.

The Nominating Committee members will use the “*Utah FFA Association State Officer Written Application Evaluation Form*” to score the written applications. A copy of the form is included below for the candidate’s and advisor’s information.

The Nominating Committee members will score the Video Interviews of all candidates prior to arrival at the convention.

State Officer Applications are due **in the hands of** the State Executive Secretary by **February 1, 2007**.

OFFICER CANDIDATE PHOTO

Each State FFA Officer Candidate is asked to include a recent photo of themselves as part of the state officer application. The photo should be of 4" x 6" or 5" x 7" size. The candidate does NOT have to be wearing Official Dress in the photo, a simple snap shot showing the candidates

face clearly is all that is necessary. This photo is for the use of the Nominating Committee.

I will gladly take calls to answer questions from potential candidates, parents of candidates or you as their advisor. Please be sure that your students are aware of the opportunity to run for State FFA Office and to serve on the State Officer Nominating Committee.

Pages excerpted from the Utah FFA Association “*Chapter Guide to State FFA Activities 2006-2010*”

IV. STATE FFA OFFICER CANDIDATES

1. General Rules

- a. Each chapter may present two bona fide FFA members in good standing as candidates for State FFA Officer. Both candidates are eligible to participate in the state officer selection process.
- b. Only one candidate per chapter can be elected to State FFA Office.
- c. Candidates must hold the State FFA Degree prior to being elected. *Candidates **can** receive the State FFA Degree at the convention at which they are running for office.*
- d. Potential candidates should carefully review the State Officer Commitment form before deciding to apply.
- e. All State Officer Applications must be typed or computer generated and received by the State FFA Executive Secretary on or before **February 1**.
- f. Absolutely no late applications will be accepted. Faxed copies will not be accepted.
- g. All signatures must be in place for the application to be considered.

2. Application Procedure

- a. Complete the Utah FFA Association State Officer Application and return to the State Executive Secretary by **February 1** of the current year.
- b. The application must include all of the following in the order stated:
 1. Utah FFA Association State Officer Application
 2. Utah FFA Association State Officer Commitment Form
1. Current year's Officer Candidate Video Interview, on VHS video tape or DVD
 4. Current year's Officer Candidate Essay Question

UTAH FFA ASSOCIATION
STATE OFFICER WRITTEN APPLICATION EVALUATION FORM

Section I. Personal Information - 5 pts.

- (5) I-1. Personal Information: *Includes COMPLETE mailing address (zip code) and phone number (area code), email address is optional.*

Section II. Scholastic Achievement - 45 pts.

- (20) II-1. Current Class Rank *Rank in top 20% = 20 pts.*
 Rank in top 40% = 10 pts.
 Rank in top 50 % = 5 pts.
 Rank below 50% = 0 pts.

- (25) II-2. Cumulative High School G.P.A. *= or < 3.50 = 25 pts.*
 3.49 - 3.00 = 15 pts.
 2.99 - 2.50 = 5 pts.
 > 2.50 = 0 pts.

- II-3. Scholastic Record (Transcript or Signed Class List): *Candidate must have taken at least 1 Ag Ed class per year for at least 3 years, including the current year or they are **INELIGIBLE**.*

Section III. Leadership Activities - 60 pts

- (20) III-1. FFA Officer and/or Committee Activities:

- (20) III-2. FFA Activities Other than Office:

- (20) III-3. Non-FFA Leadership Activities:

Section IV. Supervised Agricultural Experience Program - 50 pts.

- IV-1. SAE Program: *(Demonstrates in explanation that they are actively pursuing a quality SAE program)*

Section V. Future Plans - 20 pts.

- V-1. One Year Plan: *(Demonstrates in explanation that serving as a State FFA Officer will be a HIGH priority)*

Section VI. Recommendations - Disqualified if Missing

- VI-1. Chapter Officer, Chapter Advisor, School Administrator Recommendation:
Chapter President/Vice President Signature Missing - Disqualification
Chapter Advisor Signature Missing - Disqualification
School Administrator Signature Missing - Disqualification

Section VII. Utah FFA Association State Officer Commitment Form - Disqualified if Missing

- Form Not Signed by Candidate - Disqualification*
Form Not Signed by Parent - Disqualification

VIII. State FFA Officer Candidate Essay Question - 20 pts.

- Include in scoring:*
Followed instructions (did not exceed max words, signed application)
Clarity of Thought
Spelling
Grammar